

## Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	<b>2024/2025</b>
pełna nazwa jednostki <i>full name of the Department</i>	<b>DEPARTMENT OF HISTORY OF MEDICINE AND MEDICAL ETHICS</b>
dane jednostki (e-mail, telefon) <i>contact to the Department (e-mail, phone no.)</i>	<b>zhmel@pum.edu.pl 091 48 00 821</b>
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	<b>Assoc. Prof. Aleksandra Kładna, MD, PhD</b>
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	<b>Assoc. Prof. Aleksandra Kładna, MD, PhD zhmel@pum.edu.pl 091 48 00 821</b>
kierunek studiów <i>field of study</i>	<b>Faculty of Medicine</b>
rok studiów <i>year of studies</i>	<b>III</b>
<b>nazwa przedmiotu/przedmiotów</b> <i>course/subject title</i>	<b>INTERPERSONAL COMMUNICATION TECHNIQUES AND MECHANISMS OF SOCIAL INFLUENCE ELECTIVE</b>

### §1

#### Teaching Methods

1. The course is held in the form of seminars (15).

### §2

#### Forms of compensation for activities missed

1. Presence at all seminars is obligatory. One justified absence is permitted within the course, under the condition that the student makes an appointment with the teacher, and reports on the topic missed, within two weeks from the seminar missed, but not later than one day before the date of the final credit test – oral form.
2. Final credit will be denied to students with classes missed.
3. In exceptional situations, decisions regarding the aforementioned absence mark are made by the Head of the department, with cooperation with the Dean.

### §3

#### Requirements necessary to obtain final credit / be qualified for final examination

1. Conditions to qualify for final credit test are as follows: attendance at all seminars is required in order to qualify for final credit test (see also §2.1); successful completion of all tasks indicated by the teacher; and having passed all short tests or oral tests covering the topics of consecutive seminars.

### §4

#### Conditions of attendance in seminars during the academic year\*

1. Students are obliged to come prepared to all seminars.
2. Teacher can check students' preparedness by means of a short written or oral test.

3. In case of receiving a failing grade in short written or oral test, the student is obliged to obtain a passing grade in re-sit within two weeks from the date of test failed, but not later than one day before the date of the final credit test.
4. Students arriving later than 20 minutes past scheduled time are not allowed to participate in the class.
5. Students whose behavior:
  - a) violates the PMU Study Regulations or other rules in force in the PMU facilities;
  - b) disrupts the didactic process;
  - c) poses threat to health, life and/or property; and/or
  - d) is grossly inappropriate towards the teacher and/or other participants of the class, will not be admitted to, or will be removed from, the class.
6. The aforementioned non-admittance to, or the removal from, the class, results in absence mark.

## §5

### Forms of final tests and examinations

1. Conditions to obtain final credit are as follow: meeting the criteria for final credit test (see §3.1), and obtaining a passing grade in the final credit test.
2. The final credit test is held in oral form.
3. Number of retake tests: 2. The form and assessment criteria specified in §8 point 3.

## §6

### Circumstances for exemption from credits or examinations

1. Not applicable.

## §7

### Conditions to qualify for a so-called pre-scheduled (pre-term) final examination (as mentioned in § 32.8 of the Pomeranian Medical University's Rules & Regulations)

1. Not applicable.

## §8

### Assessment Criteria

1. Presence at all seminars.
2. Evaluation of student's activeness, engagement, level of preparedness, and results of tasks assigned, including the results of short written and oral tests. Students with outstanding record of activeness and preparedness (e.g., through excellent results of tests; and/or by preparing and presenting extracurricular assignments) are granted an extra point counted into the final credit grade.
3. Final oral test consists of three questions covering the material discussed throughout the course. Depending on its quality, each answer is given 0-1-2 points, where 0= lack of / incorrect answer; 1= partially correct answer; and 2= correct answer.
4. **Final credit grade is** based on the sum of points obtained for: the outstanding record of activeness and preparedness; and during the final oral test. The grading scale is as follows:
  1. very good - 5.0 ( $\geq 92\%$ ),
  2. above good - 4.5 ( $\geq 84\%$ ),
  3. good - 4.0 ( $\geq 76\%$ ),
  4. quite good - 3.5 ( $\geq 68\%$ ),
  5. sufficient - 3.0 ( $\geq 60\%$ ),
  6. failed - 2.0 (below 60%)

## §9

### Other\*

1. Not applicable.

..... pieczęć jednostki <i>stamp of the Department</i>	..... pieczęć i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i>
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Opinia: <i>Opinion:</i>  Pozytywna / Negatywna ** <i>Positive / Negative</i>	Zatwierdzam: <i>Approved by:</i>
..... pieczęć i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i>	..... pieczęć i podpis Dziekana <i>stamp and signature of the Dean</i>

\*jeżeli specyfikacja przedmiotu tego wymaga (*if the specification of the subject requires*)

\*\*niepotrzebne skreślić (*delete as not appropriate*)